Village of South Bloomfield HR Committee Minutes

4/14/2015

Council members present: Jill Roese, Doug Burke, Matt Pettibone, Kelly Neal, Iris Darst

Meeting Called to order at 6:05 pm, April 14, 2015.

Reviewed the print out of the Purchasing section of the Employee Manual.

Addressed Part-time hour issues and vacation accrual rates.

Requests will be sent to the solicitor for interpretation.

Purchasing Section will be sent to Council for approval.

Sections still to cover will be Job Descriptions, Flow Charts and Forms, Safety, Nepotism, Ethics.

Jill motioned to adjourn meeting, Kelly second, Doug yes.

Next meeting will be set at May 12th Council Meeting.